



GOVERNMENT OF KHYBER PAKHTUNKHWA
PLANNING AND DEVELOPMENT DEPARTMENT KP-RURAL
ECONOMIC TRANSFORMATION PROJECT



JOB OPPORTUNITY

The provincial government In partnership with the International Fund for Agriculture Development (IFAD) is implementing KP-Rural Economic Transformation Project to address the main causes of rural poverty and food insecurity i.e. low productivity, inefficient production system, weak linkages to supply chains, youth and women unemployment in rural areas, and limited access to economic services for smallholders. The project covers all districts of the provinces. The project is looking to hire a dynamic and competent team against following positions.

| Sr. No. | Position Title | No. of Positions | Duty Station | Requirements |
|---------|---|------------------|--------------|--|
| 01. | Project Director BPS-19 or MPS (Negotiated) | 1 | Peshawar | <ul style="list-style-type: none"> • Master degree in Business Management, Agriculture, Agribusiness/Agriculture Economics, Economics, Rural Development, Development Studies, Project Management or any other relevant discipline from HEC recognized university. • Minimum 17 years of relevant demonstrable post qualification experience as civil servant (B-17 and above) • Only civil servants who meet these eligibility requirements can apply against this position following the prescribed procedure |
| 2 | Project Coordinator BPS-19 or MPS (Negotiated) | 1 | Peshawar | <ul style="list-style-type: none"> • Master degree in Business Management, Agriculture, Agribusiness/Agriculture Economics, Economics, Rural Development, Development Studies, Project Management or any other relevant discipline from HEC recognized university • Minimum 12 years of relevant demonstrable post-qualification experience as civil servant of appropriate seniority (B-17 and above) • Only civil servants who meet these eligibility requirements can apply against this position following the prescribed procedure |
| 3 | Finance Manager PMU (BPS-18) | 1 | Peshawar | <ul style="list-style-type: none"> • Master level educational attainment in finance, MBA, ACCA, CA (preferred) or any other related discipline from HEC recognized university • minimum 10 years' experience at similar level, having managed donor funded project(s), familiarity with Government financial regulations and IFAD financial management guidelines, and sound understanding of the community procurement and financial management of community driven sub-projects implementation |
| 4 | M&E and Knowledge Management Manager (BPS-18) | 1 | Peshawar | <ul style="list-style-type: none"> • Master degree or above in economics or any other relevant social sciences from HEC recognized university. • 10 years' experience in M&E using qualitative and quantitative tools for data analysis and reporting under a project of similar size and complexity preferable in agriculture sector. |
| 5 | Procurement Officer (BPS-17) | 1 | Peshawar | <ul style="list-style-type: none"> • A Master's degree in (Supply Chain Management, Accounting, Finance or Business Administration Law, Procurement, Economics from HEC recognized university. • Minimum 5 years' experience of working with national and international organization with similar tasks |
| 6 | Accounts Officer (BPS-17) | 1 | Peshawar | <ul style="list-style-type: none"> • Minimum 16 years of education with a Degree in Management Sciences/Commerce/ Finance/ Accounting or equivalent from HEC recognized university. • Minimum 05 years of post-qualification relevant experience. |
| 7. | Contract Management Officer (BPS-17) | 1 | Peshawar | <ul style="list-style-type: none"> • A Master's degree in (Supply Chain Management, Accounting, Finance or Business Administration Law, Contract management, Economics or any other relevant qualification from HEC recognized university. • Minimum 5 years' experience of working with national and international organizations in a similar role. |
| 8 | Admin and HR | | Peshawar | <ul style="list-style-type: none"> • Minimum 16 years of education with a Degree in |

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|-----|--------------------------------------|----|----------|--|
| 6 | Accounts Officer (BPS-17) | 1 | Peshawar | <ul style="list-style-type: none"> Minimum 16 years of education with a Degree in Management Sciences/Commerce/ Finance/ Accounting or equivalent from HEC recognized university. Minimum 05 years of post-qualification relevant experience. |
| 7. | Contract Management Officer (BPS-17) | 1 | Peshawar | <ul style="list-style-type: none"> A Master's degree in (Supply Chain Management, Accounting, Finance or Business Administration Law, Contract management, Economics or any other relevant qualification from HEC recognized university. Minimum 5 years' experience of working with national and international organizations in a similar role. |
| 8 | Admin and HR Officer (BPS-17) | | Peshawar | <ul style="list-style-type: none"> Minimum 16 years of education with a Degree in Management /Commerce/ Finance/ Accounting/Business Administration/Law or equivalent from HEC recognized university. Minimum 05 years of post-qualification relevant experience. |
| 9 | Office Assistants (BPS-16) | 02 | Peshawar | <ul style="list-style-type: none"> Minimum 14 years of education from HEC recognized university. Minimum 03 years of post-qualification relevant experience |
| 10 | Drivers (BPS-05) | 02 | Peshawar | <ul style="list-style-type: none"> Preferably literate. At least 01 years of post-qualification relevant experience with valid LTV license |
| 11 | Peon (BPS-04) | 02 | Peshawar | <ul style="list-style-type: none"> Preferably Literate with one year of relevant experience |
| 12. | Guards (BPS-04) | 02 | Peshawar | <ul style="list-style-type: none"> Preferably literate At least 01 years of relevant experience preferably retired personnel of Armed Force. |
| 13 | Sweeper (BPS-04) | 02 | Peshawar | <ul style="list-style-type: none"> Preferably literate with one year of relevant experience |

1. Please visit www.zarat.kp.gov.pk to review the TORs for key positions.
2. Candidates are advised to apply online via www.zarat.kp.gov.pk/apply. After Online submission of application, candidates are required to take print of the application form.
3. Printed and Signed applications forms accompanied with updated CVs / Resumes, copy of CNIC, Educational Certificates, Experience Certificates, Training / Courses Certificates and 02 Passport size Photograph must be submitted at the given address not later than five days after closing online apply on the address given below.
4. Applications should clearly state the name of post which the applicant intends to apply, postal address and contact number enabling this office to inform the applicant about the interview, if found suitable.
5. After scrutiny of documents of the intending candidates, only eligible candidates fulfilling the criteria will be short-listed for interviews. Short-listing will be done strictly in accordance with the Project policies.
6. Interview calls will be issued only to the shortlisted candidates.
7. Conditional applications or those received after deadline shall not be entertained.
8. Government employees shall submit No Objection Certificate along with their applications.
9. Candidates intending to apply for more than one post shall apply separately for each post.
10. No TADA shall be admissible for interviews.
11. Candidates giving fake documents or misleading information will result in cancellation of the application.
12. The Employer reserves the rights to accept or reject any application by providing grounds of the rejection.
13. All these positions are purely "contractual". The selected candidates shall be offered one-year contracts renewable subject to satisfactory performance.
14. All the genders will be given an equal opportunity of employment purely on merit.

Note: Last date for submission of applications is September 05, 2022.

PROJECT DIRECTOR
KHYBER PAKHTUNKHWA RURAL ECONOMIC TRANSFORMATION PROJECT
P.O BOX NO. 1508

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