

SITUATIONS VACANT

1. Applications are invited from Pakistani nationals having relevant qualification/ experience for recruitment against the following vacant posts from BPS 06 to 15 under the Ministry of Defence. Terms and conditions for eligibility are indicated against each:-

S/No	Name of the Post / Pay Scales	Minimum Educational Qualifications & Other Conditions	Age Limit (Including General Age Relaxation)	No of Vacancies	Provincial / Regional Quota
1.	Assistant (BPS-15)	a. Graduate. b. Typing Speed of 20 w.p.m c. Computer Literate.	18-33 Years	22	Merit 1 Punjab 10 Sindh (U) 1 Sindh (R) 3 KPK 3 Balochistan 1 Ex-FATA 1 GB 1 AK 1
2.	Stenotypist (BPS-14)	a. Intermediate. b. Minimum speed of 80/40 w.p.m in Shorthand and typing respectively. c. Must be Computer Literate.	18-30 Years	21	Merit 2 Punjab 11 Sindh (U) 2 Sindh (R) 2 KPK 2 Balochistan 1 AK 1
3.	Data Entry Operator (BPS-14)	a. 2nd Class or Grade "C" Bachelor's Degree with Computer Science/ Statistics / Mathematics/Physics from a University recognized by HEC. b. Minimum speed of 10,000 key depression per hour for data	18-30 Years	2	Punjab 1 Sindh (U) 1
4.	Civilian Associate Engineer (BPS-14)	a. Second Class or Grade "C" Bachelor Degree in Computer Science from a University recognized by HEC. OR Retired Army Personal. (JCOs/NCOs) Possession following:- i. Second class or grade "C" Matric with Science. ii. Foreman of Signal Course (FSC) Qualified. iii. Retired within 7 years, 2 years, experience.	18-30 Years	8	Merit 1 Punjab. 4 Sindh (U) 1 Sindh (R) 1 KPK 1
5.	Assistant Cameraman (BPS-13)	a. Matric. b. 2 years experience in handling movie. cameras both 16mm and 35mm. Candidates with experience in making Govt documentary films	18-30 Years	1	Merit 1
6.	Technician (Electronics/ Electrical /Camera/ Computer) (BPS-12)	DAE (Electrical/Electronics/Computer Hardware) with 02 years post qualification experience in the relevant field. OR Ex-Serviceman (Technical Arms) having relevant technical qualification with 05 years practical experience in the relevant field.	18-30 Years	4	Merit 4
7.	Technician (Networking) (BPS-12)	DAE (Computer Technology and Information Technology) with 02 years post qualification experience in the relevant field. OR Ex-Serviceman (Technical Arms) having relevant technical qualification with 05 years practical experience in the relevant field.	18-30 Years	1	Merit 1
8.	UDC (BPS-11)	a. Intermediate. b. Typing speed of 25 w.p.m. c. Computer Literate.	18-30 Years	23	Merit 2 Punjab 11 Sindh (R) 2 Sindh (U) 2 KPK 2 Balochistan 2 Ex-FATA 1 AK 1
9.	Assistant Security Supervisor (Technical) (BPS-11)	FA/FSc OR a. Matric. b. Ex-Serviceman from Technical Arms like EME, Signals, Engineers & RV&FC.	18-30 Years	2	Punjab 1 AK 1
10.	Information Assistant (BPS 11)	a. Graduate. b. Individual having experience in Print Media will be preferred.	18-30 Years	1	Punjab 1
11.	Draughtsman (BPS-11)	a. Matric. b. 3 Years Diploma in D'Manship from recognized institute. OR 2 year Diploma with 2 years experience.	18-30 Years	5	Merit 1 Sindh (U) 1 Sindh (R) 2 Balochistan 1
12.	Camera Operator (BPS-11)	a. Matric. b. Knowledge of Operating Photo offset camera and ancillary equipment. c. 5 years practical experience.	18-30 Years	1	Punjab 1

13.	LDC (BPS-9)	a. Matric. b. Minimum typing Speed of 30 w.p.m c. Computer Literate.	18-30 Years	59	Merit	4 Punjab Sindh (U) Sindh (R) KPK Balochistan Ex-FATA GB AK	4 29 4 7 8 4 2 1 2
14.	Proof Reader (BPS-9)	a. Matric. b. Two years experience in the relevant field	18-30 Years	2	Merit		2
15.	Technician (Hydraulic / X-Ray Baggage Machine) (BPS-9)	a. Matric along with 5 years experience In the relevant field. OR b. Ex-Serviceman (Technical Arms) having relevant technical qualification with 3 years practical experience in the relevant field.	18-30 Years	4	Merit		4
16.	Technician (BPS-9)	a. DAE with 2nd Division in (Electrical/ Electronics/ Telecom/ Computer Science. from a recognized Institution. OR Retired Army Personal (JCOs/NCOs) and within 7 years of retirement Signals Junior NCOs Course qualified. b. Two (02) years experience in relevant field	18-30 Years	5	Merit	Punjab Sindh (R) KPK	1 2 1 1
17.	Technician (Generator / AC) (BPS-7)	Matric alongwith 3 years experience In the relevant field. OR Ex-Serviceman (Technical Arms) qualified in the relevant field.	18-30 Years	1	Merit		1
18.	Junior Draughtsman (BPS-7)	a. Matric. b. Certificate of Trade proficiency in D' Manship from a recognized institution. OR Have qualified in basic D'Manship course run by any Govt Department.	18-30 Years	1	Merit		1
19.	Calligraphist (BPS-7)	a. Matric. b. Enough knowledge of Urdu and experience of Calligraphy.	18-40 Years	3	Merit		3
20.	Plate Maker (BPS-7)	a. Matric. b. Two years experience in any printing press.	18-30 Years	1	Merit		1
21.	Projectionist (BPS-6)	a. Matric b. Experience in working of 35mm and 26mm films. c. Knowledge of electricity generators and transformers. d. 5 years experience as cinema operator.	18-30 Years	1	Punjab		1
22.	Mechanic (BPS-6)	a. Matric. b. Two years experience in repair/maintenance of printing press machines.	18-30 Years	1	Merit		1

2. Candidates must be registered citizens of Pakistan. Those who are in government service should apply through proper channel and they have to provide NOC at the time of interview.
3. Applicants are required to submit **ONLINE APPLICATION ONLY**.
4. Online Application forms are available on the website <https://www.amdte-rect.gov.pk>
5. Detailed General instructions/guidelines to apply online are also available on website.
6. Online Application Form must be filled in with utmost care as requests to edit the application shall not be entertained after its submission.
7. No fee is to be deposited /paid for online application.
8. Candidates are required provide postal address and valid/active mobile phone number.
9. Last date for submission of online application is **02 October 2022**. No application shall be entertained after expiry of last date.
10. No hard copy of online application is required from the applicant.
11. Schedule for Test/ Interview will be communicated to eligible/ shortlisted candidates only.
12. Number of posts can be increased/ decreased as per requirement of the department.
13. Candidates belonging to Minorities/ Schedule Caste/Disable and Women quota will be considered as per their reserved quota.
14. Place of duty will be Rawalpindi/ Islamabad.
15. Age will be calculated from the closing **date of advertisement**. Age relaxation will be allowed to the disable candidates and the candidates belonging to Sindh (R), Balochistan, Ex-FATA, AK and GB as per existing rules prescribed by the Govt of Pakistan.
16. Age relaxation admissible to retired armed forces personnel is 15 years or the number of years actually served in armed forces whichever is less, hence maximum age limit for retired armed forces personnel is 45 years.
17. No TA/DA will be admissible for test / interview.