

# JOB OPPORTUNITIES

Applications are invited for recruitment on the following vacant posts from eligible candidates holding domicile of Khyber Pakhtunkhwa including newly merged districts. The detail of minimum qualification and age limit are given below:-

S.#	Name of the Post	No. of Posts	Domicile Holder	Qualification/ Experience	Age	
1	Data Collection & Monitoring Assistant DCMA (Male) BS-16	<b>Total: 22</b>			2nd Class Master Degree/ BS (04 years) or equivalent degree from a recognized University	21-30 Years
		Ahbottabad	01	Abbottabad		
		Bunner	01	Bunner		
		D.I. Khan	01	D.I. Khan		
		Dir Lower	01	Dir Lower		
		Haripur	01	Haripur		
		Karak	01	Karak		
		Lakki Marwat	02	Lakki Marwat		
		Malakand	01	Malakand		
		Mansehra	01	Mansehra		
		Mardan	02	Mardan		
		Nowshera	01	Nowshera		
		Peshawar	01	Peshawar		
		Swabi	01	Swabi		
		Swat	02	Swat		
		Tank	01	Tank		
Orakzai	01	Orakzai				
Kurram	01	Kurram				
North Waziristan	02	North Waziristan				
2	Data Collection & Monitoring Assistant DCMA (Female) BS-16	<b>Total: 59</b>			2nd Class Master Degree/ BS (04 years) or equivalent degree from a recognized University.	21-30 Years
		Abbottabad	01	Abbottabad		
		Bannu	01	Bannu		
		Battagram	01	Battagram		
		Bunner	02	Bunner		
		Charsadda	04	Charsadda		
		Chitral Upper	02	Chitral Upper		
		Chitral Lower	03	Chitral Lower		
		D.I. Khan	02	D.I. Khan		
		Dir Upper	05	Dir Upper		
		Dir Lower	04	Dir Lower		
		Hangu	01	Hangu		
		Haripur	01	Haripur		
		Karak	01	Karak		
		Kohat	02	Kohat		
		Kohistan Lower	01	Kohistan Lower		
		Kohistan Upper	02	Kohistan Upper		
		Lakki Marwat	01	Lakki Marwat		
		Malakand	01	Malakand		
		Mansehra	02	Mansehra		
		Mardan	03	Mardan		
		Peshawar	01	Peshawar		
		Shangla	02	Shangla		
		Swabi	01	Swabi		
		Swat	02	Swat		
		Tank	02	Tank		
		Torghar	01	Torghar		
		Mohmand	01	Mohmand		
Khyber	01	Khyber				
Orakzai	02	Orakzai				
Kurram	02	Kurram				
North Waziristan	04	North Waziristan				



		Total: 10				
3	Computer Operator BS-16	Head Office (Peshawar)	02	KPK & Newly Merged Areas	i. 2nd Class Bachelors Degree in Computer Science/ Information Technology (BCS/BIT 04 years) from a recognized University; or ii. 2nd Class Bachelors Degree from a recognized University with one year Diploma in IT (DIT) from a recognized Board of Technical Education with Typing Speed of 35 Words per Minuta	21-30 Years
		Bannu	01	Bannu		
		Kohat	01	Kohat		
		Kollai Pallas	02	Kollai Pallas		
		Malakand	01	Malakand		
		Khyber	01	Khyber		
		Orakzai	01	Orakzai		
		Kurram	01	Kurram		
4	Administration/ Office Assistant BS-16	Head Office	03	KPK & Newly Merged Areas	B.A/B.Sc or Equivalent Qualification with one year Diploma in IT (DIT) from a recognized University/ Institute with 02 years relevant experience in public sector.	21-32 Years
5	Junior Clerk BS-11	Head Office	07	KPK & Newly Merged Areas	F.A/F.Sc or Equivalent Qualification from a recognized Board with typing speed of 35 W.P.M.	21-32 Years

### TERMS & CONDITIONS

- Candidates will be provisionally allowed to appear in the Allied Testing Services (ATS) screening test. However detailed scrutiny will be carried out by the appointing authority and any candidate is found ineligible in any respect at any stage of the recruitment process; he/she will be disqualified by the appointing authority.
- Candidates should be eligible in all respects by the last date of receipt of the applications.
- Only eligible shortlisted candidates will be called for interview.
- Incomplete applications and applications received after due date will not be entertained.
- The candidates working in Government/Semi-government bodies should apply through proper channel.
- Candidates intending to apply for more than one post are advised to submit separate application forms and deposit test fee for each post.
- Shortlisting will be based on written/screening/skills test result conducted by ATS.
- Competent Authority has the right to defer or cancel the recruitment process at any stage.
- No TA/DA will be admissible for test/interview.
- In case of foreign degree equivalency certificate from HEC must be provided.
- Errors/Omissions in number of posts are subject to rectification.
- Recruitment process shall be governed by Khyber Pakhtunkhwa Education Monitoring Authority Employee Terms & Conditions of Service Rules, 2021.

### HOW TO APPLY

- Interested candidates may first visit [www.ats.org.pk](http://www.ats.org.pk) download the prescribed application form and deposit slip.
- After downloading the application form and deposit slip may be carefully filled in. All fields must be carefully filled and no field should be left blank.
- Fee (non-refundable and non-transferable) may be deposited in any branch of Habib Bank Limited or Bank Al-Habib Limited on the prescribed deposit slips.
- After filling the prescribed fee, Original Application Form along with Original Deposit Slip and copy of CNIC should be

sent to the Manager Operations, Allied Testing Services (ATS), 111-B, Street # 30, F10/I, Islamabad before closing date of submission of application forms.

- Do not send documents/testimonial to ATS office, attested copy of testimonial/documents will, however, be provided by the candidates who qualify the screenings test as and when required by ATS or the appointing authority for scrutiny purposes. Original documents (educational and experience) shall be produced by the candidates at the time of interview.
- Applications forms are available on [www.ats.org.pk](http://www.ats.org.pk)
- Application must be submitted within 15 days of the publication of this advertisement, no application will be accepted after the said period.
- Candidates will be informed through SMS by ATS to download and print their Roll Number Slips from [www.ats.org.pk](http://www.ats.org.pk). For any query or information dial ATS Help Line 051-2153577-9.
- Candidates are directed not to give ported/converted Mobile Number.
- Test date, Time & Venue will be mentioned on Roll Number Slips. No separate Call Letter will be issued to candidates for screening test through postal/courier means.

### NOTE/IMPORTANT

- > Read the instructions thoroughly before filling the application form.
- > ATS shall verify deposited fee at any stage. If your payment is not verified, your candidature shall be rejected.
- > Fee deposited on someone else's CNIC shall not be verified.
- > Unclaimed qualification will not be accepted.
- > Keep the Bank printed receipt safe with yourself and do not share with anyone else.
- > Application of all those candidates who do not give correct information will not only be rejected but would be proceeded against and strict action shall be taken against them under the rules.

**DIRECTOR GENERAL**  
**KHYBER PAKHTUNKHWA**  
**EDUCATION MONITORING AUTHORITY**

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