



GOVERNMENT OF PAKISTAN
MINISTRY OF INFORMATION AND BROADCASTING
DIRECTORATE OF ELECTRONIC MEDIA AND PUBLICATIONS



SITUATION VACANT

Directorate of Electronic Media and Publications (DEMP) Islamabad requires services of qualified and experienced individuals for appointment against a PSDP project titled "CENTRAL MONITORING UNIT" (CMU) on following positions purely on contract basis.

Sr. No.	Posts	PPS	No of Posts	Qualifications/Experience/Skills and eligibility Criteria
1	Media Asset Manager	PPS-08	2	<ul style="list-style-type: none">2nd class or Grade "C" BS in Computer Science/Software Engineering/Information Technology from HEC recognized university.(16 years Education)More than 5 years of system Integrator experience and min. 1 year experience of Media monitoring/ tracking.Candidate must have certifications in CCNA, MCSA, MCSE, Fortinet NSE 1, 2 firewall, Cloud Certification AWS, azure Oracle, VMware, Actus, emams and Veeam.Hands on experience on Content Management / Media Asset Management/ Digital Asset Management Platform.Applying meaningful metadata tags to assets according to a consistent methodology.Tracks and validates metadata, work on taxonomy or tagging, or engage in training with end users,
2	System Support Manager	PPS-07	3	<ul style="list-style-type: none">2nd class or Grade "C" BS in Computer Science/Software Engineering/Information Technology from HEC recognized university. (16 years Education)More than 3 year's relevant experience. Candidate must have one or more International Certifications/Training's in project and Data Center Management.Experience in Configuration, installation and maintaining network infrastructure and related systems. Develop, administer and monitor network security system.Monitor network statistics and operation to ensure continuous and optimum performance.
3	Media Research Analyst	PPS-07	4	<ul style="list-style-type: none">Master degree in IR/Political Sciences / Mass communication / Defence and Strategic Studies (DSS) or any other field from universities/institutes recognized by HECMore than 3 years' experience in media / journalism / research /content monitoring & tracking of all media platforms including National, Foreign, print and digital media.Experience in Media content analysis, report writing and suggesting actions.Designing and execution of media wide research and strategic initiatives.
4	Network Administrator	PPS-06	1	<ul style="list-style-type: none">2nd class or Grade "C" BS in Computer Science/Software Engineering/Information Technology from HEC recognized University. (16 years Education)More than 3 years relevant experience. Candidate must have CCNA/CCNP/MCSE/MCITP/Certifications. Solid networking knowledge (OSI network layers, TCP/IP)Hands on experience in networking, routing and switching.Manage security solutions, including firewall, anti-virus, and intrusion detection systems.Ability to create network diagrams and documentation for design and planning network communication systems.
5	Data Base Administrator	PPS-06	1	<ul style="list-style-type: none">2nd class or Grade "C" BS in Computer Science/Software Engineering/Information Technology from HEC recognized University. (16 years Education)More than 3 years relevant experience. Candidate must have strong grip on Oracle, SQL, No-Sql, My sql and also having one or more International Certifications.Designing and implementing databases in accordance to end users information needs and views.Provide proactive and reactive data management support and training to users.Write database documentation, including data standards, procedures and definitions for the data dictionary (metadata)

6	Graphics Designer	PPS-05	2	<ul style="list-style-type: none"> • Bachelor's Degree in Graphic/Designing/Marketing/ Communications/Business or Fine Arts along with a minimum 03 years proven experience in Graphic Designing for Social/ Digital/Electronic/Mass Media Industry. • Candidate must have proficiency in Adobe Creative Suite (In Design, Illustrator, Photoshop, Adobe Digital Publishing Suit and Dreamweaver). • Experience in graphic designing and creation of media content including graphics, info graphics, GIFs, short videos for publications, reporting and social media.
7	Content Creator/ Animator	PPS-05	1	<ul style="list-style-type: none"> • Bachelor's Degree in Fine Art, Graphic Design, Illustration, Animation or any related discipline. • More than 3 years relevant experience including use of animations and transitions in Microsoft PowerPoint. • Preference will be given to candidate having Certifications in 2d and 3d animation, Visual Effect and Interactive Content (AVEI) and javascript animation for websites, storytelling and data visualization. • Developing storyboards for animation projects, • Designing backgrounds, sets and other elements of the animated environment

NOTE:-

- The age limit for applicants is 28-40 years at the time of closing of applications.
- The initial appointment will be made purely on contract basis for a period of One year (01) further extendable for another one (01) year depending upon the satisfactory performance of the individual project tenure
- Applications along with detailed CVs must reach the undersigned through mail or email at the following address within 15 days of the advertisement.
- Only short listed candidates will be called for interview.
- Detailed TOR's and application form are available at www.njp.gov.pk, and www.demp.gov.pk DEMP website.
- Salary shall be as per the Finance Division O.M No. F.No 4(9) R-14/2008 dated 18th April 2022.
- Government employee may apply for project post through proper channel as per rules.
- No TA/DA is admissible for applicants to be called for interview.
- Incomplete applications or applications received after due date shall not be considered and no intimation will be given.
- The department has the right to cancel the advertisement/hiring process at any stage without assigning any reason.

Project Director
Directorate of Electronic Media & Publications (DEMP)
Benevolent Fund Building, Zero Point, Islamabad.
Email: cmudemp@gmail.com Phone: 051-9252320, FAX: 051-9252109

PID (I) 2377-22