

# ADVERTISEMENT

Online applications are invited from eligible candidates having Domicile of Districts within the following Divisions of Khyber Pakhtunkhwa to fill in the following vacant posts in respective Divisional Head Quarters of a public sector organization, Government of Khyber Pakhtunkhwa.

(A) Peshawar Division

(B) Mardan Division

(C) Merged Districts Head Quarter

(D) Malakand Division

(A). Peshawar Division				
S.No.	Nomenclature of the posts.	Qualification.	Age limit. (Years)	No. of Posts
01	Intelligence & Monitoring Officer (BPS-17)	At least Second Class Bachelor's Degree or its equivalent qualification from a recognized University.	25 to 40	20
02	Staff Officer (BPS-14)	At least Second Class Bachelor's Degree from a recognized university	25 to 40	20
03	Staff Driver (BPS-06)	At least 2 <sup>nd</sup> Class Secondary School Certificate having valid LTV Driving License.	18 to 40	10
04	Dak runner (BPS-04)	Literate	18 to 40	10
05	Mali (BPS-04)	Literate	18 to 40	02
06	Cook (BPS-04)	Literate	18 to 40	01
07	Office Attendant (BPS-04)	Literate	18 to 40	20
08	Security Guard (BPS-04)	Literate	18 to 40	10
(B). Mardan Division				
S.No.	Nomenclature of the posts.	Qualification.	Age limit. (Years)	No. of Posts
01	Intelligence & Monitoring Officer (BPS-17)	At least Second Class Bachelor's Degree or its equivalent qualification from a recognized University.	25 to 40	13
02	Staff Officer (BPS-14)	At least Second Class Bachelor's Degree from a recognized university	25 to 40	13
03	Staff Driver (BPS-06)	At least 2 <sup>nd</sup> Class Secondary School Certificate having valid LTV Driving License.	18 to 40	13
04	Dak runner (BPS-04)	Literate	18 to 40	10
05	Mali (BPS-04)	Literate	18 to 40	01
06	Cook (BPS-04)	Literate	18 to 40	01
07	Office Attendant (BPS-04)	Literate	18 to 40	10
08	Security Guard (BPS-04)	Literate	18 to 40	10
(C). Merged Districts Head Quarters				
S.No.	Nomenclature of the posts.	Qualification.	Age limit. (Years)	No. of Posts
01	Intelligence & Monitoring Officer (BPS-17)	At least Second Class Bachelor's Degree or its equivalent qualification from a recognized University.	25 to 40	7
02	Staff Officer (BPS-14)	At least Second Class Bachelor's Degree or its equivalent qualification from a recognized University.	25 to 40	7
03	Staff Driver (BPS-06)	At least 2 <sup>nd</sup> Class Secondary School Certificate having valid LTV Driving License.	18 to 40	7
04	Dak runner (BPS-04)	Literate	18 to 40	5

05	Mali (BPS-04)	Literate	18 to 40	1
06	Cook (BPS-04)	Literate	18 to 40	1
07	Office Attendant (BPS-04)	Literate	18 to 40	5
08	Security Guard (BPS-04)	Literate	18 to 40	5
<b>(D). Malakand Division</b>				
S.No.	Nomenclature of the posts.	Qualification.	Age limit. (Years)	No. of Posts
01	Intelligence & Monitoring Officer (BPS-17)	At least Second Class Bachelor's Degree or its equivalent qualification from a recognized University.	25 to 40	25
02	Staff Officer (BPS-14)	At least Second Class Bachelor's Degree from a recognized university	25 to 40	25
03	Staff Driver (BPS-06)	At least 2nd Class Secondary School Certificate having valid LTV Driving License.	18 to 40	25
04	Dak runner (BPS-04)	Literate	18 to 40	20
05	Mali (BPS-04)	Literate	18 to 40	03
06	Cook (BPS-04)	Literate	18 to 40	03
07	Office Attendant (BPS-04)	Literate	18 to 40	20
08	Security Guard (BPS-04)	Literate	18 to 40	20

#### **TERMS & CONDITIONS.**

1. Candidates will be provisionally allowed to appear in the ETEA screening test where applicable. However detailed scrutiny will be carried out by the ETEA and then by selection committee concerned and if any candidate is found ineligible in any respect at any stage of the recruitment process, he/she will be disqualified by the ETEA or selection committee concerned.
2. Interview calls letter will be issued to short listed candidates on the basis of scrutiny only.
3. Short listing will be based on the Screening Test conducted by ETEA (where applicable).
4. Candidates should be eligible in all respects by the last date of receipt of the applications.
5. Incomplete applications and applications received after due dates will not be entertained.
6. The candidates working in Government/Semi-Government bodies should apply through proper channel, and must submit the No Objection Certificate from the employer.
7. Candidates intending to apply for more than one post shall apply separately for each post with separate fee.
8. ETEA or the selection committee reserves the right to cancel/reject any application with assigning reason.
9. No TA/DA will be admissible for test/interview.
10. In case of foreign degree, equivalent certificates from HEC must be provided.

#### **HOW TO APPLY**

1. Interested candidates may first visit [www.etea.edu.pk](http://www.etea.edu.pk) and apply for the posts online.
2. After successful submission of online application, a prescribed UBL/Easypaisa/JazzCash online deposit slip (having token number, Project code and candidates personal information) will be generated.
3. Take a printout of the generated deposit slip and deposit the prescribed test fee (nonrefundable) in any branch of UBL Bank at UBL OMNI agent, Easypaisa app or agent, JazzCash app or agent.
4. After successful fee submission, please keep the original deposit slip (candidate copy) having agent's stamp with yourself and do not share it with anyone else.
5. After online apply, don't send documents/testimonials to ETEA office, copies of testimonials/documents will however, be provided by the candidates who qualify the screening test, as and when required by ETEA as well as selection committee/assessment and quantification purposes.
6. Availability of online Application Form on [www.etea.edu.pk](http://www.etea.edu.pk) on 17th October, 2022
7. Last date for submission of online Application is 01st November, 2022
8. Candidates will be informed through SMS by ETEA to download and Print their Roll No. Slips from [www.etea.edu.pk](http://www.etea.edu.pk). Candidates are directed to do not give ported/converted mobile number.
9. Test or Interview (where applicable) Date, Time & Venue will be mentioned on Roll No. Slip (where test(s) is applicable) or call letter for interview (where applicable).
10. No separate Call Letter will be issued to candidates for screening test through postal/courier means.
11. The interviews call will be issued to candidates by the concerned Chairman selection committee as deemed appropriate, through postal/ courier means.

INF(P) 6006/22

**EXECUTIVE DIRECTOR PROGRAMS**