



ہائر ایجوکیشن کمیشن

HIGHER EDUCATION COMMISSION
H-9, Islamabad (Pakistan), Exchange: (051) 90400000
Tele: 051-90401415, 90401411

POSITIONS VACANT

Applications are invited from Pakistani nationals for the following Project Funded Positions on contract basis.

A. Prime Minister's Youth Laptop Scheme (Phase-III)

S #	Position	Quota	Qualification / Experience	Max. Age
1.	Project Director Project Pay Scale (PPS-10) Rs. 437,500/- p.m. (All inclusive) No. of Posts = 01	Merit= 1	Master's degree or equivalent (at least 2 nd Division) from HEC recognized university/institution with twelve (12) years relevant experience in public/private sector organization of good repute. Including five years managerial experience.	55 Years
2.	Regional Coordinator Project Pay Scale (PPS-09) Rs. 306,250/- per month (All inclusive) No. of Posts = 02	Merit= 1 Punjab= 1	Master's/Bachelor's degree (16 years) preferably in Business Administration/Computer Science/Information Technology or equivalent (at least 2 nd Division) from HEC recognized university/institution, with seven (07) years relevant experience in public/private sector organization of good repute including five years managerial/projects handling experience.	50 Years
3.	Project Manager Project Pay Scale (PPS-8) Rs. 218,750/- p.m. (All inclusive) No. of Posts = 01	Punjab= 1	Master's Degree or equivalent (at least 2 nd Division) from HEC recognized university/institution with five (05) years relevant experience in public/private sector organization of good repute including three (03) years' experience in managerial/supervisory level. Proficiency in MS-Office and MS-Project is must.	50 Years
4.	Technical Monitoring Officer Project Pay Scale (PPS-8) Rs. 218,750/- p.m. (All inclusive) No. of Posts = 01	Sindh(R)= 1	Master's/Bachelor's degree (16 years) preferably in Business Administration/Computer Science/Information Technology or equivalent (at least 2 nd Division) from HEC recognized university/institution, with five (05) years relevant experience in public/private sector organization of good repute including five years managerial/projects handling experience.	50 Years
5.	Project Officer Project Pay Scale (PPS-7) Rs. 157,500/- p.m. (All inclusive) No. of Posts = 02	Khyber Pakhtunkhwa= 1 Balochistan= 1	Master's/Bachelor's degree (16 years) preferably in Business Administration/Computer Science/Information Technology or equivalent (at least 2 nd Division) from HEC recognized university/institution, with two (02) years relevant experience.	40 Years
6.	Accounts Officer Project Pay Scale (PPS-7) Rs. 157,500/- p.m. (All inclusive) No. of Posts = 01	Merit= 1	MBA (Finance)/M.Com/CMA or equivalent (at least 2 nd Division) from HEC recognized university/institution with three years relevant experience in private/public organization including one year mid-level management experience after final degree.	40 Years

B. Coastal Region Higher Education Scholarship Programme for Balochistan

1.	Project Manager Project Pay Scale (PPS-7) Rs. 157,500/- p.m. (All inclusive) No. of Posts = 01	Merit= 1	Master's Degree or equivalent (at least 2 nd Division) from HEC recognized university/institution with minimum five years relevant experience including two years mid-level management experience after final degree in public/private sector organization. Proficiency in MS-Office and MS-Project is must.	40 Years
2.	Assistant Accounts Manager Project Pay Scale (PPS-6) Rs. 105,000/- p.m. (All inclusive) No. of Posts = 01	Merit= 1	MBA (Finance)/M.Com/CMA (16 years education) (at least 2 nd Division) from HEC recognized university/institution with three (03) years' experience in private/public organization.	40 Years

* "Experience" means experience gained after obtaining the minimum required qualification.

- Applicants are required to apply online from HEC website <https://careers.hec.gov.pk>. No need to send hard copy of CV and documents.
- Test/interview of eligible candidates residing outside the Islamabad/Rawalpindi region and vicinity will be conducted via audio/video conferencing at the nearest possible location of the candidates (Karachi, Lahore, Quetta and Peshawar).
- Application processing fee @ Rs. 500/- may be deposited in the online A/C No. 17427900133401 of HEC maintained for the purpose in Habib Bank Limited and proof of the receipt may be uploaded on the HEC website <https://careers.hec.gov.pk>.
- Those already in Government Service should apply through proper channel. Five (05) years general age relaxation already included. Further age relaxation will be given as per Government rules.
- The experience as part time, honorary, apprentice and internee (as a part of study) will not be considered/counted as experience.
- Selectee can be posted anywhere in Pakistan.
- HEC reserves the right to reject any or all the applications without assigning any reason as well as to increase/decrease the number of vacancies as per requirement.
- Applicants are required to submit their applications within 15 days from the date of publication. Incomplete/late applications will not be entertained.

(Wajid Ali Saleem)

Deputy Director (HRM)

Higher Education Commission, Islamabad

051-90401415 & 90401411

recruitment@hec.gov.pk

For Technical/IT Assistant, Please Contact:

051-111-119-432, 0334-1119432

PID(i):2519/22