



# OFFICE OF THE DEAN KHYBER COLLEGE OF DENTISTRY, PESHAWAR

Applications are invited from the candidates for the following posts mentioned below in MTI Khyber College of Dentistry Peshawar.

SR #	Name of Posts	Qualification
1.	Intensivist (Contract)	<b>Qualification:-</b> MBBS or Equivalent Medical Qualification recognized by PM&DC. Candidate should have completed FCPS/MRCP/FRCP or equivalent qualification in Intensive care. OR FCPS/MRCP/FRCP or equivalent qualification in Medicine or Pulmonology <b>Experiences:-</b> At least 03 years' experience in Intensive care unit.
2.	Assistant Manager HR (Contract)	<b>Qualification:-</b> BBA (Hons) (HR)/MBA (HR 15 years' education) equivalent relevant qualification from HEC recognized University/Institution. <b>Experiences:-</b> At least 5 years' relevant post qualification experience in HR department in healthcare industry/ reputed public or private organization. Candidate having experience in HR department in tertiary care/teaching hospitals will be preferred.
3.	Assistant Manager Engineering & Maintenance (Contract)	<b>Qualification:-</b> B.Sc. /B.E (Mechanical Engineering) from HEC recognized University/Institution duly registered with Pakistan Engineering Council (PEC). <b>Experiences:-</b> At least 03 years relevant experience preferably in reputed organization/institutions. The candidate must be able to do all services repairs, diagnosing all system problems in Electrical, Electronics, Mechanical, HVAC and Maintenance work of the Hospital.
4.	Charge Nurse (For ICU) (Contract)	<b>Qualification For Female Candidates:</b> • Must be registered as "Grade A Nurse" with the Pakistan Nursing Council with current license to practice. Three years General Nursing Diploma course and one-year Midwifery Diploma Course from an approved school of nursing and Midwifery in Pakistan (Grade A). <b>Experiences:-</b> At least 01-year post qualification experience in a reputable private/public sector hospital. Candidate must be computer and English literate. <b>Qualification For Male Candidates:</b> • Must be registered as "Grade A Nurse" with the Pakistan Nursing Council with current license to practice. Three years General Nursing Diploma course and one-year post registration Diploma/speciality. <b>Experiences:-</b> At least 01-year post qualification experience in a reputable private/public sector hospital. Candidate must be computer and English literate. OR • Bachelor Degree in Generic Nursing (BSGN) with GPA 2.5 (Minimum) from an accredited Nursing Educational Institute (approved by Pakistan Nursing Council). <b>Experiences:-</b> At least 01-year post qualification experience in a reputable private/public sector hospital. Candidate must be computer and English literate. <b>Note:</b> Preference will be given to the candidate having experience in ICU in a reputed Hospital.
5.	Respiratory Therapist (Contract)	<b>Qualification:</b> BS (Hons) Degree in Respiratory Therapy or Intensive Care Technology (ICU) from HEC recognized University/Institution. <b>Experiences:-</b> Candidates having post qualification experience in the relevant field in reputed public/private hospitals will be preferred.
6.	Associate Network Administrator (Contract)	<b>Qualification:</b> BCS/MCS/BE (Computer systems or software) or relevant equivalent qualification HEC recognized University/Institution with CCNA in routing and switching and/or CCNP in routing and switching. MCSE/CISP certifications will be an added advantage. <b>Experiences:-</b> At least 5 years relevant and valid practical experience in management of managed internet/intranet network. Experience in Microsoft window server/manageable switches and routers.
7.	Quality Assurance Officer (Contract)	<b>Qualification:</b> BS/MS in TQM or Master's degree (18 years qualification) in Business Administration/ Commerce/ Management from HEC recognized University/Institution. Certification in hospital management or healthcare quality will be an added advantage. <b>Experiences:-</b> At least 3 years relevant experience in Quality Assurance / improvement department in reputed organization.
8.	Bio Medical Technician (Contract)	<b>Qualification:</b> DAE (Electrical/Electronics/Bio Medical) from a recognized technical board. <b>Experiences:-</b> Two years relevant experience. The candidate must be well conversant with the repair of bio medical equipment.
9.	Hardware Technician (Contract)	<b>Qualification:</b> FA/FSC with Diploma in Information Technology from Board of Technical Education. <b>Experiences:-</b> At least two years' experience as hardware technician.
10.	Network Technician (Contract)	<b>Qualification:</b> FA/FSC with Diploma in Information Technology from Board of Technical Education. <b>Experiences:-</b> At least two years' experience as network technician.
11.	Graphic Designer (Contract)	<b>Qualification:</b> Bachelor Degree from HEC recognized University/Institution. Candidate having Diploma in Graphic Designing/Fine Arts will be an added advantage. <b>Experiences:-</b> At least 03 years' experience in the relevant field in a reputed public/private organization/Institution is required.

12.	AC Mechanic (Contract)	<b>Qualification:</b> SSC or equivalent qualification from a recognized board with 01 year vocational certificate in Refrigeration & air-conditioning (R&AC) from a recognized board of technical education. <b>Experience:-</b> At least 02 years post certification practical experience in the relevant field in reputed organization/institution. Candidates will be evaluated on the basis of practical test.
13.	Receptionist (Contract)	<b>Qualification:</b> SSC from a recognized Board. <b>Experience:-</b> At least 01 year relevant experience as receptionist in a reputed public/private institution/ organization. Preference will be given to those who have good knowledge of MS Word/MS Excel in Computer.
14.	Carpenter (Contract)	<b>Qualification:</b> SSC (at least 2nd Division) or equivalent qualification from a recognized board with 01 year relevant vocational certificate from a recognized technical institute/board. <b>Experience:-</b> At least 02 years post certification practical experience as carpenter in reputed organization/institution/industry/factory. Candidates will be evaluated on the basis of practical test.
15.	Dental Surgery Assistant (Contract)	<b>Qualification:</b> At least Second Division Secondary School Certificate with Science from a recognized Board with Diploma in Dental Surgery Assistance from Khyber Pakhtunkhwa Medical Faculty or any other recognized paramedical faculty. <b>Experience:-</b> Preference will be given to the candidates having relevant experience in the relevant field.
16.	Lift Operator (Contract)	<b>Qualification:</b> SSC or equivalent qualification from a recognized board. <b>Experience:-</b> At least 02 years practical experience as lift operator preferably in a reputed organization/institution having lift facility. Candidates will be evaluated on the basis of Practical Test.
17.	Ward Attendant (Male) (Contract)	<b>Qualification:</b> Literate and holding valid Domicile of District Peshawar Age Limit 22-35 Years. <b>Experience:-</b> Preference will be given to the candidate having relevant hospital experience. Candidates will be evaluated on the basis of physical fitness test. Candidates will be evaluated on the basis of Practical Test.

**Terms & Conditions:**

1. Application on the prescribed form (available from the office of the undersigned or can be downloaded from [www.kcd.edu.pk](http://www.kcd.edu.pk)) accompanied with curriculum vitae, attested photocopies of Degrees/Diplomas, Academic Certificates must reach the office of undersigned within 15 days of the publication of this advertisement during working hours (at or before 3:00pm)
- a) Services of selected/appointed candidates will be governed under the MTI Act 2015 (amended from time to time) made in this context and their services will be on the terms & conditions mentioned in appointment order. However, on their selection/appointment, they will have to resign from Govt. Service if any.
- b) Applicants should deposit a demand draft of Rs. 1000/- payable in name of Dean KCD Peshawar shall be attached with the application form as processing fee.
2. Interview calls will be issued to short listed candidates only. Shortlisting will be done through written test in relevant subject wherever so required.
3. The applicants will be entitled for receipt of acknowledgement of their application forms if delivered personally.
4. If the closing date fixed for the receipt of application form falls on an official holiday, the next working day shall be considered as the closing date.
5. Any application after the closing date and time shall stand rejected.
6. Both in-service and fresh candidate can apply. In-service candidates shall apply through proper channel.
7. The Scrutiny Committee/Selection Committee shall be competent to reject application which is incomplete. However, the aggrieved candidates can appeal to the Dean KCD for review. The decision of the BOG shall be final.
8. The competent authority reserves the right not to fill, increase or decrease the number of posts as per requirement of the institution.
9. Quota for Minorities and disabled persons shall be followed in accordance with applicable rules/regulations of the Government of Khyber Pakhtunkhwa as amended from time to time.
10. Any candidates may be disqualified and/or excluded from interview if he/she was:
  - a) Convicted by court of law.
  - b) Dismissed from public service.
  - c) Knowingly furnishes any false information.
  - d) Suppresses any information which may lead to his/her disqualification.
  - e) Attempts to obtain support of his/her candidature by improper means.
  - f) Submit forged certificates
  - g) Tempers with the entry in his/her age or academic/experience certificate.
  - h) Misbehaves in the interview.
11. Original documents should be produced at the time of interview.

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**DEAN**  
**KHYBER COLLEGE OF DENTISTRY PESHAWAR**