Government of Pakistan

NATIONAL DATABASE AND REGISTRATION AUTHORITY

(NADRA Regional Head Office - Lahore)

CAREER OPPORTUNITIES



Applications are invited from Eligible (Pakistani National) candidates for following positions on Trainee basis initially for a period of one year, through Test/Interview:-

Post Name	Qualification & Experience	Vacancy's Location
Deputy Assistant Director (Trainee) (Age: 30 Years)	Master's (2 Years) / Bachelor's Degree (4 Years) in Management, Business Administration/ Information Technology from HEC Recognized University. + Preferably 1x Years' Experience in Relevant Field.	Lahore
Junior Executive (Trainee) (Age: 28 Years)	Intermediate or equivalent. + Preferably 1x Year Experience in Data Entry.	

Terms & Conditions:-

- 1. Only shortlisted candidates shall be called for test/interview.
- 2. Five (05) years relaxation in age will be given as per Govt. rules.
- 3. Candidasts from above mentioned Tehsil will be prefered.
- 4. The Authority reserves the right to cancel this process at any stage.
- 5. TA/DA will not be admissible.
- 6. Candidate can be disqualified at any stage of recruitment /selection process in case of providing fake documents and false information.
- 7. Selected candidates have to serve at respective locations and no request of posting to other location shall be entertained. However, the Authority reserves the right to post any employee at any location as per requirement.
- 8. Minority & Disable Quota are reserved as per rule.
- 9. Females and Transgenders are encouraged to apply.
- 10. Applications/CVs (hard form) are not accepted. Interested candidate may apply through NADRA's website: <u>https://www.nadra.gov.pk/careers/</u> within **fifteen (15) days** of the advertisement.

(Human Resource Section) **REGIONAL HEAD OFFICE NADRA - LAHORE** 73, Trade Center, M.A Johar Town, NADRA Complex Lahore | 20042-99232854

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