

PUNJAB SAFE CITIES AUTHORITY



EMPLOYMENT OPPORTUNITIES

PSCA invites applications through open competitive process from the candidates domiciled in Punjab for the following contractual posts to be deployed in PSCA Lahore.

Sr.	Name of Post	No of	Qualification & Experience	Age Limit
No.		Posts	(For Details, kindly visit www.psca.gop.pk)	
1.	Executive Officer (Applications)	01	 Minimum of sixteen (16) years of education in Computer Science, Software Engineering, Electronics Engineering or a related field. Minimum of six (06) years of experience in the relevant field Experienced in deployment of applications and systems integration in mission critical environments. 	27-35 Years
2.	Executive Officer (Data Centre)	01	 Minimum of sixteen (16) years of education in Computer Science, Software Engineering, Electronics Engineering or a related field. Minimum of six (06) years of experience of managing data center. Familiarity with specific networking hardware, software and computer applications is desirable. 	27-35 Years
3.	Deputy Executive Officer (System Administration)	01	 Minimum of sixteen (16) years of education in Computer Science, Software Engineering, Electronics Engineering or a related field. The candidate should have at least four (04) year's experience in the relevant field. 	25-33 Years
4.	Deputy Executive Officer (Research & Development)	01	 Minimum of sixteen (16) years education in Computer Engineering/Electronics Engineering with a focus on system analysis, database design or software development. Minimum of four (04) years of experience in database development and programming 	25-33 Years
5.	Deputy Executive Officer (Database)	01	 Minimum of sixteen (16) years of education in Operational Research, Computer Science or Software/Computer Engineering or related field Minimum four (04) years of experience in database design, development and administration. 	25-33 Years
6.	Deputy Executive Officer (Coordination)	01	 Master/Sixteen (16) years of education from a recognized university in Management Sciences / Social Sciences / Economics. Minimum of four (04) years of working experience in the relevant field. Prior experience of working on government projects in the similar role will be given preference 	25-33 Years

7.	Assistant Executive Officer (Finance)	01	 Minimum of sixteen years of education in finance, accounting or business disciplines from a well reputed university. Minimum of two (02) years of work experience in the relevant field. 	23-28 Years
8.	Nanny/Baby Sitter (Day Care Centre)	03	 Literate 02- to 03 years of relevant experience. 	20-30 Years
9.	Dispatch Rider	01	 Matric (at least 2nd division) from a recognized Board Three (03) years hands on experience in relevant field of working in any public/ private sector with valid Motorcycle Driving License. 	18-25 Years

GENERAL INFORMATION / INSTRUCTIONS:

- **i.** Detailed job descriptions and terms & conditions for the posts are available at: https://psca.gop.pk/career
- **ii.** Interested candidates may apply online through PSCA website <u>www.psca.gop.pk/career/</u> till 10.11.2022 followed by submission of hard copy of duly signed online application form along with attested copies (one each) of Recent Passport Size Photograph, CNIC, Domicile, Educational Testimonials (Matric onwards) and Experience Certificates via courier to the following address not later than 14.11.2022. Candidates should clearly mention the name of the applied position on the envelope.
- **iii.** Candidates already employed in Government or Semi Government Organizations must apply through proper channel.
- **iv.** PSCA reserves the right to accept/reject an application or recruitment process at any time.
- **v.** By hand/incomplete/without online Application/late submission of applications will not be entertained.
- **vi.** The experience as part time, honorary/ self-employed and apprentice/ internee will not be considered/ counted as experience.
- **vii.** In case of foreign degree, equivalence certificate from HEC must be provided.
- **viii.** Result awaiting candidates are not eligible to apply.
- **ix.** In case of exigency, number of vacancies can be increased or decreased at any time without any notice.
- **x.** Only shortlisted candidates will be called for interview.
- **xi.** In case of final selection HEC verified degree/transcript will be required.
- **xii.** Subsequent tests and interviews will be conducted by the Authority.
- **xiii.** No TA/DA will be admissible for the test/interview.
- **xiv.** For any job related queries, please contact 042-99051606-8 or through e-mail at: <u>recruitment@psca.gop.pk</u>

CHIEF OPERATING OFFICER

Punjab Safe Cities Authority Qurban Police Lines, Lahore.