

**CAREER OPPORTUNITIES**

Technical Education & Vocational Training Authority of Punjab (P-TEVTA) is a Special Institution of the Industries, Commerce, Investment and Skills Development Department, Government of the Punjab. It is the largest public sector organization established to promote TVET Sector by imparting technical & vocational education and training through its about 400 Institutions located all over the Punjab. In the light of **TEVTA Vision-2023** focusing on Access, Quality Assurance, Demand Driven Skills, Economic Opportunities and innovation, the main objective of P-TEVTA is to produce skilled workforce to meet the market demand for placement in the local and overseas industry. In its drive to optimally utilize its potential to accomplish its strategic goals and objectives, P-TEVTA invites the dynamic and motivated candidates to apply for the following posts based at **District Jhelum, Chakwal & Talagang.**

Vocational Stream						
Rawalpindi Division (Jhelum, Chakwal, Rawalpindi & Attock)						
Sr. No	Nomenclature of posts with PS	No. of Posts	Trade/Subject	Name of Institute	Minimum Required Qualification & Experience	Division
01	Principal (PS-17)	03	Administration	<ul style="list-style-type: none"> <li>GVTIW, Dhudial</li> <li>GVTIW, Malhal Mughlan</li> <li>GVTIW, Talagang</li> </ul>	<ul style="list-style-type: none"> <li>M.Sc. (Home Economics) or M.A (Fine Arts).</li> <li>Relevant Experience will be preferred.</li> <li>Computer literate.</li> </ul> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> <li>B.Sc. (Home Economics) /B.A Fine Arts.</li> <li>05 years relevant experience.</li> <li>Computer literate.</li> </ul> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> <li>BA/BSc with DDM/ G (II) plus one year course in DVTT/DVTD.</li> <li>08 years relevant experience.</li> <li>Computer literate.</li> </ul>	Rawalpindi
02	Instructor (PS-17)	04	IT	<ul style="list-style-type: none"> <li>GVTIW, Dhudial</li> <li>GTTC, C.S Shah</li> <li>GTTCF, Kallar Kahar</li> <li>GTTC, Talagang</li> </ul>	<ul style="list-style-type: none"> <li>M.C.S / BCS (Hons) or equivalent.</li> <li>Relevant Experience will be preferred.</li> </ul>	Rawalpindi
03	Trade Instructor (PS-14)	01	Theory Mechanical	<ul style="list-style-type: none"> <li>GTTI, Jhelum</li> </ul>	<ul style="list-style-type: none"> <li>DAE in the relevant field.</li> <li>One year relevant experience.</li> <li>Computer literate.</li> </ul> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> <li>Intermediate with G-II level certificate.</li> <li>6 years relevant experience.</li> <li>Computer literate.</li> </ul>	Rawalpindi
		01	Machinist	<ul style="list-style-type: none"> <li>GTTI, Sohawa</li> </ul>	<ul style="list-style-type: none"> <li>DAE in the relevant field.</li> <li>One year relevant experience.</li> <li>Computer literate.</li> </ul> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> <li>Intermediate with G-II level certificate.</li> <li>6 years relevant experience.</li> <li>Computer literate.</li> </ul>	Rawalpindi
		01	Electrical	<ul style="list-style-type: none"> <li>GTTI, Jhelum</li> </ul>	<ul style="list-style-type: none"> <li>DAE in the relevant field.</li> <li>One year relevant experience.</li> <li>Computer literate.</li> </ul> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> <li>Intermediate with G-II level certificate.</li> <li>6 years relevant experience.</li> <li>Computer literate.</li> </ul>	Rawalpindi
04	Lab Instructor (PS-14)	01	Beautician	<ul style="list-style-type: none"> <li>GVTIW, Chakwal</li> </ul>	<ul style="list-style-type: none"> <li>B.A with one year certificate in Beautician trade from recognized Institute.</li> <li>2 years' experience from renowned parlor.</li> <li>Computer literate.</li> </ul>	Rawalpindi
05	Jr. Clerk (PS-11)	04	Admin	<ul style="list-style-type: none"> <li>GVTIW, Lawa</li> <li>AMTS, Talagang</li> <li>GTTC, Talagang</li> <li>GTTC, Tamman</li> </ul>	<ul style="list-style-type: none"> <li>D.Com / FA / F.Sc or equivalent.</li> <li>02 years relevant experience.</li> <li>Computer literate.</li> </ul>	Rawalpindi
06	Store Keeper (PS-11)	01	Admin Support Staff	<ul style="list-style-type: none"> <li>GVTIW, Jhelum</li> </ul>	<ul style="list-style-type: none"> <li>D.com / I.com</li> <li>01 year relevant experience</li> <li>Computer literate.</li> </ul>	Rawalpindi
(PS-01 TO PS-05)						
Domicile Based (District Jhelum & Chakwal & Talagang)						



Sr. No	Nomenclature of posts with PS	No. of Posts	Trade/Subject	Name of Institute	Minimum Required Qualification & Experience	District
07	Shop Assistant (PS-05)	01	Hand Embroidery	• GTTCF, Kallar Kahar	• Matric with 1 year certificate (G-III) in relevant field. • Relevant Experience will be preferred.	Chakwal
		01	Electrician	• GTTCM, Kallar Kahar		
08	Tractor Operator (PS-05)	02	Support Staff	• AMTS, Talagang • GTTC, Talagang	• Matric with 1 year certificate (G-III) in relevant field. • 01 year relevant experience.	Talagang
09	Shop Attendant (PS-01)	02	Support Staff	• GVTIW, Talagang	• Middle. • Experience will be preferred.	Talagang
10	Office Attendant (PS-01)	01	Support Staff	• AMTS, Talagang	• Middle. • Experience will be preferred.	Talagang
11	Chowkidar (PS-01)	01	Support Staff	• GVTIW, Dina	• Middle. • Experience will be preferred.	Jhelum
		02	Support Staff	• GVTIW, Talagang	• Middle. • Experience will be preferred.	Talagang
• GTTC, Tamman	Chakwal					
12	Naib Qasid (PS-01)	02	Support Staff	• GVTIW, Dina • GVTIW, Sohawa	• Middle. • Experience will be preferred.	Jhelum
		01		• GVTIW, Dhudial		Chakwal
		02		• GTTC, Talagang • AMTs, Talagang		Talagang
13	Mali (PS-01)	01	Support Staff	• GVTIW, Lawa	• Literate. • 02-Years relevant experience.	Talagang
14	Sweeper (PS-01)	01	Support Staff	• AMTs Talagang	---	Talagang

#### TERMS & CONDITIONS:

- Residents of only Rawalpindi Division having domicile of districts i.e. Jhelum, Chakwal, Rawalpindi, Talagang & Attock can apply for the posts from Sr# 01 to 06 whereas for the posts from Sr# 07 to 14, domicile holder of the districts which are mentioned against each post in the advertisement are only eligible to apply for the respective posts.
- For Women Institute, (Admin & Teaching Staff); only female candidates can apply whereas for (Support Staff) both (Male & Female) are eligible to apply.
- Only short listed candidates will be called for test / interview. No TA/DA will be admissible.
- At the closing date of applications, the applicant's age should not be less than 18 years and more than 55 years (For PS-17), 40 years (For PS-06 to 16) & 35 years (For PS-01 to PS-05).
- All applicants are advised to clearly mention the **Name of post and Subject/Trade/Technology/Division/District** on the envelope against the post applied for.
- If an applicant wants to apply on more than one post, he/she will have to submit separate application/envelope for that post.
- If more than one application received in single envelope, will liable to be discarded at large.
- Only post qualification experience will be considered.
- Existing Govt. / Semi Govt. / Autonomous bodies / local government's employees will apply through proper channel. Advance copy will be considered for shortlisting only and NOC duly issued by the competent authority of the parent department is required to be produced by the candidate at the time of interview.
- The Degree / Certificate / Diploma indicated in qualification's column for each post shall be from recognized university / college / institute.
- All appointments will be made strictly on merit under TEVTA Service Regulations-2011 as amended from time to time and the service will be governed under the said regulations.
- Applications on the prescribed form available at TEVTA website ([www.tevta.gov.pk](http://www.tevta.gov.pk)) along with C.V, One recent passport size photograph, CNIC, Attested copies of all educational testimonials, Experience certificates, Domicile, (PEC registration in case of engineers), (NTC registration in case of B. Tech Honors / BSc Engineering Technology) and (PCATP in case of Architects) should reach at the below mentioned address through registered mail / courier latest by dated **15/11/2022** (before closing hours). Proof of courier / posting will not be considered as a proof of delivery.
- Applications containing incomplete / inadequate information or received through e-mail or received after due date will not be entertained.
- The authority reserves the rights not to fill any post / withhold the appointment against any advertised post, increase or decrease the number of posts without assigning any reason.

**OFFICE OF THE DISTRICT DIRECTOR (Jhelum & Chakwal)**  
**TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY (TEVTA)**  
 Inside GTTI, Tehsil Road, Jhelum  
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