



GOVERNMENT OF PAKISTAN PLANNING COMMISSION MINISTRY OF PLANNING, DEVELOPMENT & SPECIAL INITIATIVES

Applications are invited for filling the following positions from highly committed and motivated professionals with a proven track record in their respective fields on a Contract basis, for the project "Strengthening of Ministry of PD&R in Monitoring & Evaluation of PSDP Projects".

No.	Name of Post	Qualification	Experience	Max Age (Including general age relaxation)	No. of Posts
1	DIRECTOR DEVELOPMENT (PPS-09)	<ul style="list-style-type: none"> • Master's degree in Computer Science/IT from HEC recognized university • MS in Computer Science/ software engineering will be preferred. 	<ul style="list-style-type: none"> • 12 years post qualification experience, databases, software development in JAVA/Oracle/. GIS experience shall be preferred. • Minimum 5 years of experience of managing software/ system Development. • Preference will be given for experience in the development of Public Sector Project Monitoring & Evaluation System (PMES) 	55 Years	01
2	CHIEF MONITORING OFFICER (EQV.PPS-9) (1 for Islamabad Office & 1 for Quetta Office Balochistan)	M.A/M.Sc(Economics), M.Sc (Agri. Economics), MBA/MPA, B.Sc(Engg.), M.S Project Management/ Engineering Management	<ul style="list-style-type: none"> • M.A/M.Sc with 12 years of experience in Planning/ Implementation/ monitoring of development projects. Experience in monitoring of Public Sector Development Projects will be preferred. • Hands on experience on Project Monitoring & Evaluation System (PMES) will be added advantage <p>Requirement Travelling to far flung areas independently for field monitoring</p>	55 Years	02
3	CHIEF EVALUATION OFFICER (EQV.PPS-9)	Master's degree in Economics/Agricultural Economics, or Social Science or Public Administration, Engineering (Civil, Electrical & Mechanical) from a recognized University	12 years experience in M&E, experience of evaluation of PSDP projects will be preferred. Ability to identify projects evaluation Having knowledge of project management fundamentals and should have knowledge of using MS office, E-Office, Web Browser and e-mail	55 Years	01
4	EVALUATION OFFICER (EQV.PPS-8)	Master's degree in Economics/ Agricultural Economics/ Health Sciences/Natural Sciences, Social Sciences or Engineering (Civil, Electrical & Mechanical) from HEC recognized University	Five years demonstrative experience in conducting evaluation of the development project preferably the public sector	50 Years	01
5	MONITORING OFFICER (EQV.PPS-8)	M.A (Economics), M.Sc (Agri. Economics), MBA, B.Sc (Engg.) Masters in Public Health, MS (PM)	Five years experience in Planning/ Implementation and monitoring of development Projects. Experience in monitoring of Public Sector development Projects will be preferred.	45 Years	07
6	DEPUTY DIRECTOR PMES (EQV.PPS-8)	Master degree in computer sciences/IT or equivalent in recognized university	05 Years post qualification experience in Project Management, MIS Operation Management, databases, software, geographical data management and utilization. Minimum 5 years' experience of managing project information system Preference will be given for experience in Public Sector Project Monitoring & Evaluation System (PMES)	50 Years	01

7	DEPUTY DIRECTOR COORD (EQV.PPS-8)	Master degree in Economics/ Agricultural Economics/ Health Sciences/ Natural Sciences, Social Sciences, Project Management or Engineering (Civil, Electrical & Mechanical) from HEC recognized university	Five years' experience in Planning/Implementation and monitoring of development projects. Experience in monitoring of Public Sector development Projects will be preferred	50 Years	01
8	ADMIN OFFICER (EQV.PPS-7)	MA (Economics), M. HRM, MBA (Finance) / MPA/ M.Com Graduate from HEC recognized university. Preference will be given to computer literate.	Minimum 5 years experience of Administrative/ Personnel/ procurement/ accounts related matters Experience in Govt. departments will be preferred	45 Years	01
9	COMPUTER OPERATOR (EQV.PPS-6)	BA/B.Sc./B.Com with diploma in Computer Science/ Information Technology	Minimum 3 years of working experience in customized computer software typing speed upto 40 words per minute. Knowledge of other computer application will be preferred	45 years	04
10	APS (EQV.PPS-6)	BA/BSc. Speed of 80/40 words per minute (minimum) in shorthand typing respectively. Computer literate preferable	Two years' experience in the relevant field	50 years	01
11	ACCOUNTANT (EQV.PPS-6)	MBA (Finance) M.Com, CA Inter, ACCA Foundation Preference will be given to computer literate	One year working experience in maintenance of cash/accounts books and reconciliation of accounts with AGPR	45 Years	01
12	OFFICE ASSISTANT (EQV.PPS-6)	• B.A / BSc / B.Com Preference will be given to computer literate person	1 year experience in administrative and procurement matters	50 Years	05
13	LDC (EQV.PPS-03)	Matriculate with typing speed 30 w.p.m (minimum) Preference will be given to Computer literate	01 years' experience in relevant field	45 Years	02
14	PHOTOCOPY MACHINE OPERATOR (EQV.PPS-1)	Matric/SSC	05 Years' experience in corporate environment	45 Years	01
15	DRIVER (EQV.PPS-2) (5 for Islamabad Office and 1 for Quetta Office)	Middle Pass with LTV Driving License	02 years' experience of driving in Government/ Semi Government or Private Organization	50 Years	06
16	DISPATCH RIDER (EQV.PPS-01) (for Quetta Office)	Middle, Primary		45 Years	01
17	NAIB QASID. (EQV.PPS-01) (5 for Islamabad Office and 1 for Quetta Office)	Middle, Primary		50 Years	06
18	CHOWKIDAR (EQV.PPS-01) (5)	Middle, Primary		50 Years	02
19	JANITORIAL STAFF (EQV.PPS-01) (for Quetta Office)	Middle, Primary		50 Years	01

- Interested candidates should apply online on website www.pc.gov.pk/web/career within 15 days of date of publication of the advertisement. Manual/ hard copy of applications will not be entertained.
- At the time of test/ interview the candidate will have to provide original certificates/ documents for the satisfaction of the authority.
- The upper age limit relaxation is already inclusive in the above given ages against their respective posts. Further, no age relaxation will be given.
- Only shortlisted candidates will be called for test & Interview.
- No TA/DA will be provided for appearing in Test/Interview.
- The Ministry reserves the right to fill any post or with hold appointment against the advertised posts.
- Candidates already in government service should apply through proper channel.
- Above Jobs are being offered on purely contract basis.
- NOC from Last Department/ Organization may be required in case of Selection.

PID(I)2974/22

Project Director (M&E)
Strengthening of Ministry of PD&SI in Monitoring & Evaluation of PSDP Projects
Projects Wing, Ministry of Planning, Development & Special Initiatives
PPMI Complex, H-8/1, Islamabad