



**MEDICAL & TEACHING INSTITUTION
HAYATABAD MEDICAL COMPLEX /
KGMC PESHAWAR AND ITS CONSTITUENTS**

VACANCIES ANNOUNCEMENT

Applications are invited for the following post / vacancy at Medical & Teaching Institution Hayatabad Medical Complex / KGMC Hayatabad Peshawar and its constituents. The candidates must have domicile of Khyber Pakhtunkhwa / Merged districts with the following conditions.

S.No.	Nomenclature of Post	Gender	Age (Years)	Qualification / Experience
01	Specialist Registrars (Contract) a) Head & Neck (ENT) b) Psychiatry c) Thoracic Surgery	Male / Female	Up to 45	Qualification: a) MBBS or equivalent qualification recognized by PM&DC/PMC and; b) FCPS or equivalent qualification in respective subject; or other equivalent level III qualification in the specialties approved by the SRC & Recognized / Registered by the PM&DC/PMC. Note: The services of selected candidate will be for a period of 01 year further extendable upon the approval of the BoG's, MTI-HMC for maximum 03 years.
02	Trainee Registrars (Contract) a) Oncology	Male / Female	Up to 35	Qualification: a) MBBS or equivalent qualification from recognized University or equivalent qualification recognized by PM&DC/PMC. b) FCPS Part-I training completed in respective subject. Note: The services of selected candidate will be for a period of 01 year further extendable upon the approval of the BoG, MTI-HMC for maximum 03 years.
03	Trainee Registrars (Contract) a) Thoracic Surgery	Male / Female	Up to 35	Qualification: a) MBBS or equivalent qualification from recognized University or equivalent qualification recognized by PM&DC/PMC. b) FCPS Part-I training completed in respective subject. OR c) FCPS Part-II Training completed in thoracic surgery/general surgery having experience in thoracic surgery. Note: 1. The services of selected candidate will be for a period of 01 year further extendable upon the approval of the BoG, MTI-HMC for maximum 03 years. 2. In case of non-availability of the candidates from KPK than candidates from other province may also apply including AJK.
04	Assistant Anesthetist (Contract)	Male / Female	—	Qualification: a) MBBS or equivalent qualification from recognized University or equivalent qualification recognized by PM&DC/PMC. b) Completion of House Job Certificate. c) Preference will be given to candidates having post graduate qualification/experience in relevant field.
05	Psychologist (Contract)	Male / Female	Up to 40	Qualification: a) 1st Class Master Degree or BS in Clinical Psychology from recognized University of HEC. Experience: b) One year post qualification experience in any recognized Health Institutions.
06	Senior HR Officer (Contract)	Male / Female	Up to 35	Qualification: a) MBA-HRM / MPA - HRM or equivalent from a recognized University. Experience: b) 03 Years of post-qualification experience as an HR professional in a reputable Institution. c) Candidates having experience in organization development will be given preference.
07	Human Resource Officer (T & D) (Contract)	Male / Female	Up to 35	Qualification: a) MBA (HR) / BBA (Hons) HR Experience: b) 02 years post qualification relevant experience in hospital.
08	JCT Cardiac Surgery Perfusion (Contract)	Male / Female	Up to 45	Qualification: a) BS Cardiac Perfusion technology with at least 01 year clinical experience in cardiac surgery perfusion OR b) Diploma in Cardiology with 05 years clinical experience in cardiac surgery perfusion. Note: Only post qualification experience/training of functional cardiac surgery setups will be recognized.
09	JCT Pulmonology (Contract)	Male / Female	Up to 30	Qualification: a) Secondary School Certificate-Science from recognized Board. b) Diploma in Pulmonology from KPK Medical Faculty or its equivalents in relevant field.
10	Junior Clerk (Contract)	Male / Female	Up to 30	Qualification: a) 01st Class Intermediate School Certificate from recognized Board. b) DIT from Technical Board or its equivalents. c) A Computer Typing Speed 30 words per minute.

09	JCT Pulmonology (Contract)	Male / Female	Up to 30	<u>Qualification:</u> a) Secondary School Certificate-Science from recognized Board. b) Diploma in Pulmonology from KPK Medical Faculty or its equivalents in relevant field.
10	Junior Clerk (Contract)	Male / Female	Up to 30	<u>Qualification:</u> a) O1st Class Intermediate School Certificate from recognized Board. b) DIT from Technical Board or its equivalents. c) A Computer Typing Speed 30 words per minute.
11	Trainee Pharmacist	Male / Female	Up to 35	<u>Qualification:</u> a) Pharm-D from a recognized university of HEC and Pharmacy council of Pakistan. b) Session: 2021-2022 c) Experience: None <u>Other Conditions:</u> I) Having completed their degrees in all respects with declaration of results. II) Service of the selected candidate will be for a period of 01 year only.
12	Quality Assurance Trainee	Male / Female	Up to 28	<u>Qualification:</u> a) At least Bachelors in Social & Health Sciences from HEC recognized University <u>Other Conditions:</u> b) Service of the selected candidate will be for a period of 01 year only
13	Electrician (Contract)	Male	Up to 35	<u>Qualification:</u> a) Secondary School Certificate from recognized Board b) 1 Year Certificate/Diploma in the relevant field from a recognized institute. <u>Experience:</u> c) Two years' post qualification experience as Electrician in any Govt. Registered Industrial / Hospital work setting.
14	Electric Welder (Contract)	Male	Up to 35	<u>Qualification:</u> a) Secondary School Certificate from recognized Board b) One year Diploma in Welding from recognized Board or institutions. <u>Experience:</u> c) Five years' experience as Electrical Welder in any Govt. registered organizations.

TERMS & CONDITIONS:

- Age of superannuation i.e. 60 years applicable to all posts as per Government rules.
- Application Form are available on HMC website i.e.: <http://www.hmckp.gov.pk/downloads.php>, Applications accompanied with complete bio-data and academic / experience / domicile certificates along with 02 recent photographs and CNIC photocopy duly attested must reach through only registered couriers services / Post office to the HR Department MTI-HMC within 15 days of the publication of this advertisement on a prescribed form. By hand submission of the application form will not be entertained by the HR department.
- Application Form along with Bank Draft / Pay Order in favor of Hospital Director-MTI-HMC or through direct deposit in Bank of Khyber, HMC Branch, Receipt Account, Branch Code 0185, A/C Number # PLS-3002107103 as per the payment details given below must reach through only registered couriers services / Post office to the HR Department MTI-HMC.

Description	Payment	Description	Payment
S.No. 1-10	500/- Rs. (Non-Refundable)	S.No. 11-14	200/- Rs. (Non-Refundable)

- Those applicants having distinction in university (not college) must attach authentic document or proof with application form.
- In case if the documents reach after due date by the courier even if the Bank draft / payment is done within due date will not be entertained.
- Only shortlisted candidates will be called for interview. Short listing will be done either by written test or by their pre-interview marks or both.
- Their services will be governed, under the Khyber Pakhtunkhwa Medical & Teaching Institutions Reform Act 2015 (amended from time to time).
- If the closing date fixed for the receipt of application form falls on an official holiday, the next working day shall be considered as the closing date.
- An application after the closing time and date shall stand rejected.
- The Scrutiny Committee shall be competent to reject applications which are incomplete. However the aggrieved candidates can appeal to the competent forum of HMC for review. The decision of the competent forum there of shall be final.
- Experience Marks will be given to only those candidates who have experience in relevant subject / field, and experience wherever prescribed shall be counted after the prescribed qualification for the post(s).
- In case of large number of candidates, MIT-HMC may hold screening test for shortlisting of candidates. Screening test marks will carries no weightage and it will just be used to bring the number of candidates to manageable level for interview.
- On detailed scrutiny of the applications after screening test, if any candidate is found ineligible in any respect under the rules, his/her candidature will be cancelled regardless of the fact whether he/she has appeared in the screening test or qualified therein.
- Any candidate may be disqualified or excluded from interview if he/she were
 - Convicted by the court of law.
 - Dismissed from public service.
 - Knowingly furnishes any false information.
 - Suppresses any information which may lead to his/her disqualification.
 - Attempts to obtain support for his/her (candidature by improper means).
 - Submits forged certificates.
 - Temperers with the entries in his/her age and academic certificates etc.
 - Misbehaves in the interview.
- Original documents should be produced at the time of interview.
- The service of selected candidates will be for a period of 01 year further extendable upon approval from BoG's MTI-HMC or otherwise in regulation / policies.
- The competent authority has the power to increase or decrease or even cancelled the post as per requirement of MTI-HMC.
- No TA/DA is allowed for Test / Interview

MTI-HMC encourages individuals from minority groups, indigenous groups, and person with disabilities to apply. The quota system as per Government rules & regulation will be adopted.

HOSPITAL DIRECTOR
HUMAN RESOURCE DEPARTMENT
MTI-HAYATABAD MEDICAL COMPLEX PHASE-IV PESHAWAR

INF(P) 241/23