



SITUATION VACANT



Applications are invited from Local/Domicile candidates of Balochistan for recruitment against following temporary posts (which are likely to be permanent).

S.No	Name of Post	No of Posts	Grade	Educational Qualification
01	Audit Officer	01	BPS-10	M.Com/M.B.A (Finance)/Bachelor's Degree with PIPFA/B.S with 16-years Education in Economics, Commerce, Business Administration and Finance/BBA 18 years/ CA First Division/2.5 CGPA from recognized university with at least three (3) years' experience in Audit/Accounts work.
02	Assistant Controller (Zhob Branch)	01	BPS-17	MBA (HR)/M.A/M.Sc/BS (4 years) or equivalent in First Division / 2.5 CGPA from a recognized university having at least five (5) years' experience of relevant office work.
03	(Rakhshan Branch)	01		
04	Assistant (Zhob Branch)	01	BPS-16	Master's Degree / BS (4 years) in Second Division from a recognized university with two (2) years' experience of office work OR Bachelor Degree in Second Division from a recognized university with three (3) years' experience of office work.
05	(Rakhshan Branch)	01		
06	Data Entry Operator (Zhob Branch)	02	BPS-12	a) i. Higher Secondary School Certificate (ICS) in 2 nd Division from a recognized Board and ii. Having one year diploma in computer science or IT from recognized institute; OR b) Diploma of Associate engineers in Computer Science/IT from a recognized institute and c) English typing skill on computer having at least a speed of 60 WPM.
07	(Rakhshan Branch)	02		
08	Junior Clerk (Zhob Branch)	01	BPS-11	i) Higher Secondary School Certificate from a recognized board at least 2 nd Division. ii) Typing skill in English and Urdu with a speed or at least 30 WPM and iii) preference will be accorded to those who have experience in Computers/IT Software Applications English and Urdu typing skill.
09	(Rakhshan Branch)	01		
10	Peon Quetta (Zhob Branch)	02	BPS-01	Literate
11	(Rakhshan Branch)	01		
12	(Rakhshan Branch)	01		
13	Chowkidar (Zhob Branch)	01	BPS-02	Literate
14	(Rakhshan Branch)	01		

Requirements: (1) Applications (on the prescribed form of the Board) along with two photographs attested copies of computerized identity card, local/domicile, educational credentials and experience certificate addressed to Secretary Balochistan Board of Intermediate and Secondary Education Quetta will be collected till **06-02-2023** at the establishment branch with processing fee of Rs.300 non-refundable through UBL Challan. Unattested documents will not be accepted under any circumstances and copies of all certificates from the concerned board/university while local/domicile must be verified by the concerned Deputy Commissioner. Legal action will be taken against any candidate in case of false/fake educational credentials. (2) Candidate's age limit should be 18 to 28 years on **06-02-2023** while age relaxation will be given as per government rules. Government servants should submit their applications through their department along with NOC. (3) Applications received after the due date will not be entertained. (4) Test and interview date will be intimated later through advertisement. (5) Separate applications have to be submitted for more than one post. (6) The number of advertised posts is not final and may be reduced or increased. (7) Candidates qualifying the written test will be called for interview. (8) For Serial No. 06, 08, 11 and 13, only Candidates having Local/domicile of Zhob Division and for Serial No. 07, 09, 12 and 14, only Candidates having Local/domicile of Rakhshan Division, are eligible to apply. (9) The application form can be downloaded from the board's website www.bbiseqta.edu.pk. (10) The authority reserves the right to cancel the posts without assigning any reason. (11) No TADA will be given to candidates appearing for test and interview.

SECRETARY
BALUCHISTAN BOARD OF INTERMEDIATE & SECONDARY EDUCATION, QUETTA.

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