



**SITUATIONS VACANT**

Applications are invited from the eligible candidates for appointment to the following posts:

Sr. No:	Name of Post	BPS	No of vacant posts for recruitment	Required Domicile	Required Qualification	Age Limit
1.	Assistant Secretary / Assistant Controller of Examinations	17	02	Sindh	Master's Degree or Bachelor's Degree with B.Ed with 5 years teaching / administrative experience of which, atleast 2 years experience in teaching is essential. Academic qualification must not be below 2 <sup>nd</sup> Class.	25-48
2.	Director Physical Education	17	01	- DO -	Master's Degree in Physical Education or Master's Degree in any discipline with senior discipline in Physical Education with 7 years experience in the field, in BPS-16.	25-48
3.	Assistant	16	02	- DO -	Bachelor's Degree in second division from a recognized University with five years experience in office work. Age not less than 25 years and not more than 35 years.	25-35
4.	Librarian	16	01	- DO -	Graduate in Library Science with five years experience, Academic as a cataloguer qualification must not be below 2 <sup>nd</sup> Class.	25-35
5.	Steno-typist	14	03	Jurisdiction of BISE, Sukkur i.e Sukkur, Khairpur & Ghotki.	Intermediate in second division with 80 wpm in Shorthand and 40 wpm in Typing Office Automation <b>OR</b> Diploma in Computer and best using in Operating Systems.	25-35
6.	Sr. Clerk (Accounts / Audit)	14	01	- DO -	B.Com / BBA in second division from a recognized University with 5 years experience in accounts / audit matters.	25-35
7.	Jr. Computer Operator	12	08	- DO -	Intermediate (at least 2 <sup>nd</sup> Division) plus 6 Month's Training in MS Office with 40 wpm speed on Computer Typing.	25-35
8.	Jr. Clerk	11	08	- DO -	Intermediate in second division from a recognized Board with a speed of 30 w.p.m in typing with Office Automation.	25-35
9.	Pesh-Imam	07	01	- DO -	Intermediate with Sanad in Dars-e-Nizami / Sanad of Fazil-e-Arabi with proficiency in Qirat, preferably Hafiz-e-Quran / Sanad in Shahadat-e-Alim from the Jamia Islamia	25-40
10.	Mozin	05	01	- DO -	Matric with Sanad in Dars-e-Nizami / Sanad of Fazil-e-Arabi / Sanad in Shahadat-e-Alim from the Jamia Islamia	25-40
11.	Driver	05	02	- DO -	Matriculate possessing valid LTV driving license with five years experience as driver & must be able to maintain the log book.	18-35
12.	Book Binder	04	01	- DO -	Matric in second class from recognized Board with three years experience in Book Binding including Juz Bandi.	18-25

Sr. No:	Name of Post	BPS	No of vacant posts for recruitment	Required Domicile	Required Qualification	Age Limit
13.	Naib Qasid	01	05	- DO -	Atleast VIIIth class passed a person of sound physique and sound mind.	18-25
14.	Malhi	01	01	- DO -	Atleast VIIIth class passed with certificate of Malhi from horticulture Society, KMC or KDA with three years experience in gardening work.	18-25
15.	Chowkidar	01	05	- DO -	Atleast VIIIth class passed, a person of sound physique and sound mind preferable trained by the Security Agency.	18-25
16.	Sanitary Worker	01	01	- DO -	Atleast primary pass a person of sound physique and sound mind.	18-25

**TERMS AND CONDITIONS:**

- All appointments will be made in accordance with the prevailing recruitment rules / policy of the Board of Intermediate and Secondary Education, Sukkur (Sindh).
- Written Test / Screening Test / Skill Test for the posts of BPS-05 and above shall be conducted by **M/s Candidates Test Services (CTS)**. Eligible candidates must visit the website [www.cts.org.pk](http://www.cts.org.pk) to download the **APPLICATION FORM**. Test fee of **Rs.1,000/-** per application for the posts of BPS-05 and above and fee of **Rs.500/-** per application for the posts of BPS-01 to BPS-04 should be deposited by the applicant in any online branch of MCB Limited and Bank Islami Pakistan. For query (if any) please contact CTS office: 051-8359068.
- Direct interview will be conducted from BPS-01 BPS-04.
- Relaxation in upper age limit shall be granted under the prescribed rules of Government of Sindh.
- Government employees should send their application through proper channel.
- Only short-listed candidates shall be called for test / interviews. No TA / DA will be admissible for appearing in the Test / Interview.
- Separate Application Form for each post, duly completed in all respects, should reach the undersigned within 15 days from the date of publication of this advertisement. Application received after closing date will not be entertained.
- The applications found not in order or incomplete will be rejected.
- The Board reserves the right to increase / decrease the number of the posts or may cancel the advertisement.
- 20% quota is fixed for appointment of sons / daughters of the Board's employees in respect of the post carrying BPS-01 to BPS-16, subject to fulfillment of required qualification and age.
- 05% Quota is reserved for **DISABLED PERSON**, 05% quota is reserved for **FEMALE** and 05% quota is reserved for **MINORITIES**.



**MUHAMMAD SALMAN KHAN**  
(SECRETARY)

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(Sindh – Pakistan )  
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**Copy f.w.cs to:**

The Director Information (Advertisement), Govt. of Sindh, Karachi with a request to get published the above situation vacant in the following three leading newspapers. (10 copies enclosed).

- The Daily Dawn, Karachi.
- The Daily Jang, Karachi.
- The Daily Kawish, Hyderabad.