

No.F.6-4/2020-ESTT (NLP) (PT-III)
GOVERNMENT OF PAKISTAN
NATIONAL HERITAGE & CULTURE DIVISION
(NATIONAL LIBRARY OF PAKISTAN)

SITUATION VACANT

Applications are invited for filling up following posts in National Library of Pakistan, National Heritage & Culture Division, Islamabad: -

S #	Designation and BPS	No. of vacant post(s)	Provincial / Regional Allocation	Qualification	Age Limit (including 05-years general age relaxation)
1	UDC (BS-13)	01	Punjab = 01	Intermediate	18-30 years
2	LDC (BS-11)	03	Punjab= 02 Sindh (Rural) = 01	(i) Matric. (ii) Minimum typing speed of 30 w.p.m	18-30 years
3	Urdu Typist (BS-11)	01	Punjab = 01	Matriculate with typing speed of 30 words per minute in Urdu	18-30 years
4	Senior Accounts Clerk (BS-7)	01	Punjab = 01	(i) Intermediate (ii) 2 years experience of accounts work	18-30 years
5	Chowkidar (BS-1)	02	On Local Basis (Islamabad)	Primary Pass	18-30 years
6	Naib Qasid (BS-1)	01	On Local Basis (Islamabad)	Primary Pass	18-30 years

TERMS AND CONDITIONS:

1. Only shortlisted candidates will be called for test/interview
2. Five years general age relaxation has been included in the above mentioned column of age limit. Any other relaxation in age limit will be given as per Government of Pakistan rules.
3. Advertisement can also be downloaded from the website of National Library of Pakistan, Islamabad (www.nlp.gov.pk).
4. Applicants already in Government service may apply through proper channel and would be required to produce NOC at the time of interview.
5. A candidate may apply for more than one post by submitting separate application form for each post.
6. Applicant shortlisted for interview shall present his/her original documents along with set of attested copies of degrees/certificates.
7. Information provided in the application form will be verified and in case of any false or forged information and fake or bogus documents, National Library of Pakistan reserves the right to cancel candidature at any stage (even after employment, if so discovered later) and to initiate legal action against the applicant.
8. The National Library of Pakistan reserves the right to cancel the recruitment process in part or whole, without assigning any reason.
9. No TA/DA will be admissible for the purpose of test/interview.
10. Interested candidates fulfilling above criteria, qualification and Provincial /Regional Quota may apply within 15-days of publication of this advertisement in either of any of the following manner:
 - (i). On National Job Portal website i.e. www.njp.gov.pk
 - (ii). May submit hard copy of application by hand (available on website of National Library of Pakistan) in administration section of NLP or send hard copy of application to the address Administration Section, National Library of Pakistan, Constitution Avenue, Sector G-5, Islamabad

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