

2	Administrative Positions		
	Project Director / Project Coordinator PPS-9 For Mega Project "Strengthening of the University of Poonch Rawalakot, Phase-II) Salary Package (306, 250/- with 5% annual increment)	01	i. Minimum 16 years education in civil engineering or equivalent qualification with additional experience in project management/construction management/business administration / public administration / sociology / social work / economics / statistics / engineering management from Higher Education Commission recognized University / Institution.  ii. At least 10 years relevant post qualification experience in civil works project planning, implementation, monitoring, evaluation, hiring consultants / contractors and procurement in a public sector or well reputed private sector organization. Preference will be given to those who have executed at least one development project not less than Rs. 100.00 million.  Upper Age: 63 years
2	Lab Engineer (Regular) BPS-17 (Electrical Engineering)	03	1" Class Bachelor's degree in relevant field of Engineering. Age: 21-40 years.
	Legal Advisor (Contract)	01	i. Law Graduate ii. At least 10 years of experience as an Advocate iii. Having a practicing license to appear before the Supreme Court of AJ&K iv. Should be based / practicing at Rawalakot
Personalities communication of the Paris	Driver (Contract) BPS-05	03	i. At Least Matric ii. Valid HTV License holder with at least 5 years of experience iii. Physical Fitness Certificate Age: 18-40 years

## GENERAL INSTRUCTIONS

- Candidates are required to submit attested copies of their degrees, photos, result cards, transcripts & certificates (dully attested by the concerned educational Board and HEC (where applicable), research publications (where applicable) along-with application on prescribed form in-person or send by mail (General Post) to the Registrar, University of the Poonch, Rawalakot.
- Candidates applying for more than one post shall submit separate application forms for each post applied with required documents completed in all respects.
- Application form(s) can be obtained from the Office of Registrar, University of Poonch Rawalakot, during office hours after payment of Rs. 1000/- (for BPS-17 and above / Legal Advisor) and Rs. 300/- (for BPS-16 and below) on Habib Bank Challan in favor of the Treasurer, University of Poonch Rawalakot. OR can also be downloaded from the University Website <a href="https://www.upr.edu.pk">www.upr.edu.pk</a> and sent along with bank draft of Rs. 1000/- (for BPS-17 and above / Legal Advisor) and Rs. 300/- (for BPS-16 and below) in the name of the Treasurer, University of Poonch Rawalakot.
  - Candidates applying for the posts of Professor are required to submit applications on prescribed form with FIVE Sets of the testimonial along-with the publications.
  - Age limit shall not be applicable to regular in-service university employees.
  - In-service candidates must apply through proper channel to avail relaxation in upper age limit.
  - Foreign degree holders must provide equivalence certificate issued by the HEC.
  - The candidate must attach Marks Obtained / Total Marks Certificate of all degrees along with application form, CGPA is not acceptable. Otherwise, conversion of CGPA into percentage formula of UPR shall be applied.
  - The relevant experience claimed by the applicants shall only be considered, if supported by documentary proof.
  - The terminal qualification of the candidates must be registered with the relevant Council / regulatory body.
  - 11. The terminal qualification of the candidates must be in relevant subject / field, however, preference will be given to those having all their academics in relevant subject / field.
  - 12. Preference will be given to AJ&K nationals
  - 13. The University reserves the right of cancellation of advertised posts partially or totally, as deemed recessary.
  - Application forms indicating the posts should reach the office of the Registrar, University of Poonch, Pawalakot, on or before 01-08-2022.
  - 15. Applications (complete/incomplete) received after the due date will not be entertained.

## REGISTRAR

University of Poonch Rawalakot, Main Campus, Shamsabad, Post Code: 12350

AK 10-D/07/2022